

E-Journal Review System

User Guide for Authors

(2013.01)

Function List

AUTHOR

A. 1	Activate Author Account
A. 2	Update Personal Information
A.3	Submit a Paper
A.4	Review Status
A.5	File Download
A.6	Author's Reply to Comments
A.7	Leave a Message

Getting Started

1. Enter the E-Journal Review System at www.edubook.com.tw.
2. Alternatively, click on the “Digital Technology” tab at <http://www.edubook.com.tw/en/Cloud.aspx>

Recognizing the Best in Chinese Education
www.edubook.com.tw

Home | Books | Journals | Digital technology | Seminar | Examination | Service | Purchase | About | SiteMap

79折起!
內行人優惠價
79折

E-Journal Review System 高等教育出版
線上投審稿系統

ERICdata
高等教育知識庫

最挺教育人的智友
訂《教育研究月刊》 贈：ERICdata高等教育知識庫

線上客服
教師服務 [離開]
讀者諮詢 [離開]

Click here.

Click here.

Hot Books

最新消息

- 教育老編輯的私房藏書，不精采絕不推薦，內行人優惠價79折！
- 教育公職命題熱線追蹤，「關鍵閱讀」好書期刊79折起！
- 教育考、升等、論文…《教研月刊》+ ERICdata高等教育知識庫一起挺你！

Journal of Education Research

教育研究月刊 第215期2012年3月號
專業學習社群

青少年性侵害犯罪之成因與防治對策(丁一顧)

Educational Administration

Secondary Education

Quality Assurance and Quality Management in e-Learning

Oversold and Underused: Computers in the Classroom

3. Choose the journal to which you would like to submit your paper and click “On-line Review System”.

Recognizing the Best in Chinese Education
www.edubook.com.tw

Home | Books | Journals | Digital technology | Seminar | Examination | Service | Purchase | About | SiteMap

Home > E-Journal Review System

Journal of Education Research | Bulletin of Educational Research | Journal of Educational Research | Taiwan Journal of Sociology of Education

Introduction Online Review System | Introduction Online Review System | Introduction | Introduction Online Review System

Contemporary Educational Research | Journal of Life Education | Journal of Curriculum Studies

Introduction Online Review System | Introduction Online Review System | Introduction Online Review System | Introduction Online Review System

Journal of Higher Education | Educational Review | Educational Policy Forum | Journal of Research in Education Sciences

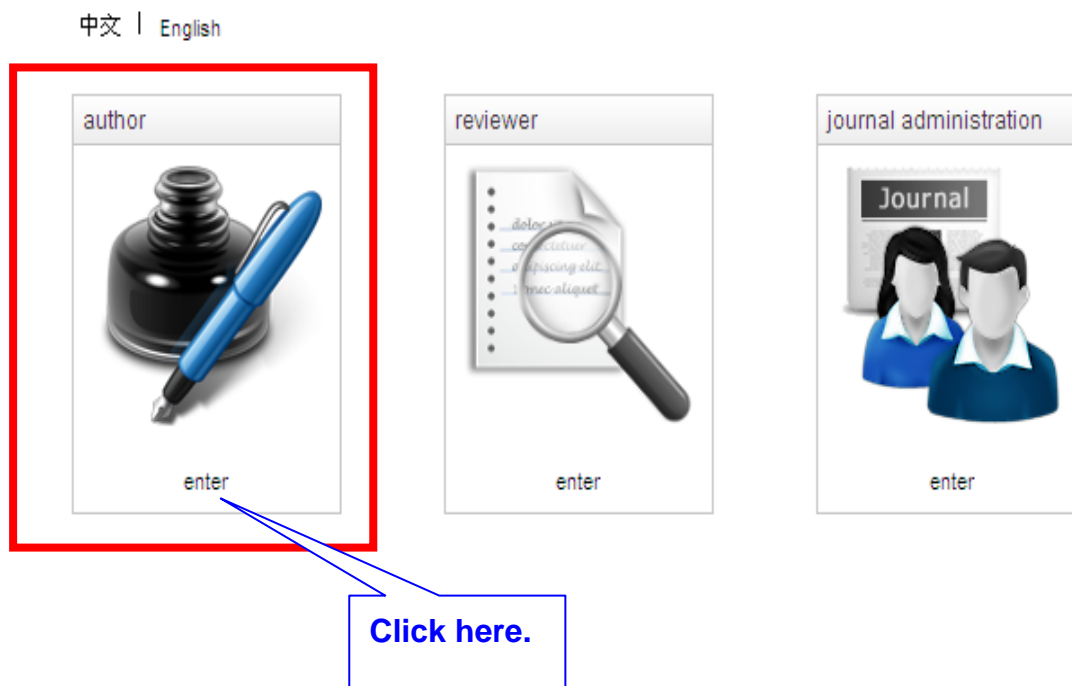
Introduction Online Review System | Introduction Online Review System | Introduction Online Review System | Introduction Online Review System

Click here.

User Guide for Authors

1. Select your role as Author

Log in as an Author (picture 1) . First time users should click on “register as author”.



2. Please enter your email and password to log in.

(For the new register, please use your current email as the registered email.)

中文 | English

Register



register as author

author log in

email:

password:

captcha:  

enter captcha:

send rewrite forget password

Click here to renew captcha.

If you are new author, please enter (new register).

As a new author, please click "register as author".

register as author

email:

password:

password (repeat):

name:

language: English

captcha:  

enter captcha:

send back

Hint

You have been successfully registered. An account activation email has been sent to the address you provided. To continue, please open the email and click on the link

OK

register as author

email:

password:

password (repeat):

name: tung

language: English

captcha:  

enter captcha: 2dmre

send back

3. Activate Your Author Account

You will be asked to activate your author account.

Log in to the system again with your email address and password.

(This is an automatically generated email. Please do not reply.)

↵

↵

Dear Author,

↵

Your E-Journal Review System account is ready to be activated. After you sign in, a confirmation email will be sent to the address you provided when registering.

↵

Click here to activate account: [click](#)

↵

Submission

1. Submit a Paper

Click the “Submit a paper” section of the Function List and complete all of the fields (picture 1).

The screenshot shows a web interface for submitting a paper. On the left is a sidebar with a user profile for '林美華lin' and a menu where 'submit the paper' is highlighted. The main form is titled 'submit the paper' and contains several sections:

- basic information of contributor(s)**: Includes two 'title' input fields with a red instruction: "Please fill in English title on both two columns".
- author's information**: A table with columns for 'name', 'english name', 'Contribution(%)', 'affiliation', and 'position'. The first row contains '林美華lin', 'hwa hwa', a dropdown menu set to '0', 'cccccccccccccccccccccccc', and 'professor'. A red box highlights the 'name' and 'english name' fields with the instruction: "Please fill in English name(s) on both two columns".
- upload file**: A button labeled 'Please select a file' with a file format restriction "[File Format: *.doc,*.docx]". A blue callout box points to this area with the text: "Accept word file only."
- word count**: A section with 'word count' and 'total' input fields.
- abstract**: A large text area for the abstract, with a red instruction: "Please fill in English abstract on both two columns".
- key words**: Two input fields with 'add' buttons and instructions: "Complete one at a time" and "Right click to delete". A red instruction below reads: "Please fill in English key words on both two columns".
- others**: A list of questions with radio buttons:
 - 1. Is this paper adapted from your thesis / dissertation? No Yes (Your
 - 2. Is this paper adapted from your academic project? No Yes (project
 - 3. Is this paper invited? No Yes (Issue: :)
 - 4. otherA blue callout box points to the 'Issue:' field with the text: "Please fill in issue no. if this is invited paper."
- Disclaimer**: A text box containing a disclaimer: "I guarantee all the information provided above is correct. No part of the paper has been published or under consideration elsewhere. There in no violation of academic ethics. I (The author) alone is responsible for legal responsibilities." A red instruction below reads: "Your paper cannot be accepted if it includes any personally identifiable information."
- Buttons**: 'save as draft' and 'confirm submission' buttons at the bottom.

Reminder to Author :

1. No part of this article has never been published or under consideration elsewhere. There is no any violation of academic ethics.
2. The author's personal information should not appear in the paper. It will be rejected if fail to do so.

2. Submission Completed

Soon after the submission is completed, you will receive a confirmation letter.

(This is an automatically generated email. Please do not reply.)

Dear Author,

The paper you submitted to the E-Journal Review System has been received. You can log in to the system for more details, or simply wait for further status updates.

Title : research methods

3. Review Status

All of your submitted papers and the current status of each is displayed in the Review Status section of the Function List .

These are records only. You can't revise them. Click on a manuscript to view details such as reviewers' comments.

The screenshot shows the 'review status' section of the E-Journal Review System. The interface includes a 'function list' sidebar on the left with options like 'submit the paper', 'review status', 'personal information', 'message to editor', and 'file download'. The 'review status' section displays a table of submitted papers with columns for No., paper No., author name, affiliation, position, title, Date of submission, status, and remark. The 'review status' column is highlighted with a red box, showing statuses like 'under reviewing', 'review after Revision (to author)', and 'agree to publish'.

No.	paper No.	author name	affiliation:	positi	title	Date of sub	status	remark
1	000448	林美華 lin	cccccccccc	profe	education system	2013-04-01	under reviewing	
2	000447	林美華 lin	cccccccccc	profe	research methods	2013-03-28	review after Revision (to author)	
3	000446	林美華 lin	cccccccccc	profe	test letter form , second 0326	2013-03-26	under reviewing	
4	000445	林美華 lin	cccccccccc	profe	test letter form 0326	2013-03-26	agree to publish	

4. Author's Response to Review

(1.) Decision of the Editorial Board

After passing the preview, your paper will be entered into to the review Process. You may receive a message indicating the Editorial Board's decision like, accept after revision or review after revision. Please follow the instruction.

(This is an automatically generated email. Please do not reply.)

Dear Author,

Please see the decision of the editorial board below and follow the instruction to proceed.

[Decision of the Editorial Board] Note :

Accepted for publication : Your manuscript has passed our review, we' ll make further contact with your for publication details.

Accepted for publication pending revisions : Please email your revised manuscript and reply to our Editorial Board email.

Rejected : Sorry that your manuscript didn' t pass our survey.

Review again after revision : Please log in our system, respond to reviewers' comments and upload your revised manuscript.

Title: research methods
Decision of the editorial board :review after Revision (to author)
[Author Login](#)

(2.) Reply to the Reviewers' Comments

In the Review Status section of the Function List, select the paper and write your reply in the space provided (picture 1). You can see at least two reviewers' comments (picture 2).

review status

status checklist

status: all Date of submission: search reset

No.	paper No.	author name	affiliation:	positi	title	Date of subm	status	remark
1	000447	林美華lin	cccccccccc	profe	research methods	2013-03-28	review after Revision (to author)	

1 / 14

revise and submit draft delete draft

Manuscript information

title: research methods	title: research methods
author (Chinese name): 林美華lin	author (English name): hwa hwa
Reason for rejection	Payment details Payment amount: <input type="text"/> Payment date: 2013-03-28 Last 5 number of bank account: <input type="text"/> send Please follow the instructions provided in the Call for papers
	Revised uploaded file: select file [File Format: *.doc, *.docx] word count total 12500 words

Select the paper.

reviewer1	comments	author	defense
Initial review comments	research method is not enough. please revise .	1st review defense	
Second review comments		defense for 2nd review	
reviewer2	comments	author	defense
Initial review comments	this is a good paper. recommend to publish it. thanks	1st review defense	
Second review comments		defense for 2nd review	

(3.) Upload a revised MS Word File

In the “Revised uploaded file” section, click on “Select File” to upload your the latest version of your manuscript.

Manuscript information	
title: research methods	title: research methods
author (Chinese name): 林美華lin	author (English name): hwa hwa
Reason for rejection	Payment amount: <input type="text"/> Payment date: 2013-03-28 <input type="text"/> Last 5 number of bank account: <input type="text"/> <input type="button" value="send"/> Please follow the instructions provided in the Call for papers
	Revised uploaded file: <input type="button" value="select file"/> [File Format: *.doc, *.docx]

Upload the revised file.

(4.) Also, you need your write your defense base on reviewers' comments.

reviewer1	comments	author	defense
Initial review comments	research method is not enough. please revise .	1st review defense	revised as suggestions.
Second review comments		defense for 2nd review	

reviewer2	comments	author	defense
Initial review comments	this is a good paper. recommend to publish it. thanks	1st review defense	thanks for your advise.
Second review comments		defense for 2nd review	

(5.) Lastly, remember to click "Send" to complete.

reviewer2	comments	author	defense
Initial review comments	this is a good paper. recommend to publish it. thanks	1st review defense	
Second review comments		defense for 2nd review	

5. Payment Amount & Date

(1.) After the preview was accepted, you can arrange the payment for this paper submission. If there's no such a request to the journal, please ignore it.

review status

status checklist

status: Date of submission: ~

No.	paper No.	author name	affiliation:	positi	title	Date of subn	status	remark
1	000448	林美華lin	ccccccccc	profe	education system	2013-04-01	under reviewing	

1 / 14 [1 - 10 / 136]

Manuscript information

title: title:

author (Chinese name): author (English name):

Reason for rejection:

Payment details

Payment amount:

Payment date:

Last 5 number of bank account:

Please follow the instructions provided in the Call for papers

(2.) Click and you'll see this message.

author)

[1 - 10 / 135]

Hint

Succeed!

OK

Payment details

Payment amount:

Payment date:

Last 5 number of bank account:

Please follow the instructions provided in the Call for papers

3. You'll receive a confirmation letter, but still need to wait for confirmation from the Editorial Board.

主旨: Journal of Curriculum Studies - Payment completed (Author)

(This is an automatically generated email. Please do not reply.)

Dear Author,

Thanks for your message about payment completed.

You can log in to the system for more details, or simply wait for further status updates.

Title (in Chinese): research methods

Title (in English): research methods

Payment amount & date: 1500 (2013-03-29)

Last 5 number of bank account: 36588

File Download

You can download any forms provide by the Journal Administrator.

The screenshot shows a user interface with a 'function list' on the left and a 'file download' section on the right. The 'function list' includes options like 'submit the paper', 'review status', 'personal information', 'message to editor', and 'file download'. The 'file download' option is highlighted with a red box. A callout box points to the 'Download other form' button in the 'file download' section with the text 'Click here to open or download the form.'

《課程研究》投稿者基本資料表 Basic Information of Contributors

投稿日期 (Date of Submission)	年 月 日
姓名 (Name)	中文 (Chinese) : .
投稿題目 (Area)	
稿件字數 (Word Count)	
任職單位及職稱 (Affiliation & Position)	
聯絡電話、傳真	

課程研究期刊
Journal of Curriculum Studies

Copyright License Agreement

Title of Article : _____ ("ARTICLE")

1. The Author hereby grants free license to "Higher Education Publishing Co., Ltd." to :

- publish the ARTICLE by paper or digital format :
- digital archive, reproduce, transmit publicly by Internet, or authorize users to download, print, browse, or conduct other sales or service providing of database :
- grant National Central Library or other database providers a sublicense to collect the ARTICLE, for the purpose of service providing in its database.

2. The Author warrant that the ARTICLE is his/her original work, and has the right to grant all kinds of license hereinabove without any infringement of rights of any third party..

All rights reserved. Without prior written consent by Higher Education Publishing Co., Ltd., (called as “Hi-Edu” below) any reproduction, modification, storage in a retrieval system or retransmission, or tied sale with other products in any form or by any means, regarding any part of the above products, service, information and materials, electronic, mechanical or otherwise, is illegal and strictly prohibited.

All the materials contained are obtained on the basis of Personal Data Protection Law and related Copyright Laws. Hi-Edu does not make any personal information you provide to the public unless with the writer’s consent and legal request.

Contact Information :

TEL : 02-2388-5899

FAX : 02-2389-2500

Email: ling@mail.edubook.com.tw (分機#103 Mrs. Wang)

Email: stella@mail.edubook.com.tw (分機#112 Miss Lin)

Email: ganho@mail.edubook.com.tw (分機#104 Mrs. Chen)